

BIDBOROUGH PARISH COUNCIL

**MINUTES OF THE ANNUAL MEETING HELD IN THE BIDBOROUGH VILLAGE
HALL
ON 19 MAY 2025 STARTING AT 7.00PM**

PRESENT: Councillors Eames, Hinds, Marriott, Mrs Summers and Mrs Vidler

In Attendance –Neil Harris (Clerk)

1. Election of the Chairman of the Council

It was **Agreed** that Councillor Mrs Vidler be elected Chairman of the Council until the Annual Meeting of the Council in 2026.

2. Apologies for Absence

An apology for absence was received from Councillor Stevens

3. Declarations of Interest

Councillors Mrs Vidler stated that she had been appointed as Trustees of the Friends of Bidborough Charity but that there was no interest to be disclosed in any of the items on the agenda.

4. Election of the Vice Chairman of the Council

It was **Agreed** that Councillor Mrs Summers be elected Vice Chairman of the Council until the Annual Meeting of the Council in 2026.

5. Minutes of the Meeting of the Council held on 28 April 2025

It was **Agreed** that the minutes, including the confidential minutes, of the meeting held on 28 April 2025 be approved as a correct record and signed.

6. Matters Arising from the Minutes of the meeting held on 28 April 2025

There were no matters arising

7. Report of the Borough and County Councillors

There were no County or Borough Councillors present at the meeting.

8. Public Participation

A member of the public raised their concern over the condition of the steps at Alfs Corner. It was **Agreed** that the Clerk arrange for a contractor to undertake the necessary work.

9. Appointment of Representatives to Outside Bodies

It was **Agreed** that the following Councillors be appointed to the following outside bodies: -

- (1) KALC Area Committee – Chairman of the Council (Councillor Mrs Vidler)
- (2) Bidborough Sports Association – Councillors Eames and Mrs Vidler
- (3) Birchwood Association – Councillors Eames and Stevens.

10. Review of Standing Orders and Financial Regulations

The Council had no proposals for change and there being no new modal from NALC to consider that the Standing Orders and Financial Regulations should remain unaltered.

11. 25/01100/FULL – Lammermuir, Penshurst Road, Bidborough

It was **Agreed** to raise no objection to Planning Application 25/01100/FULL

12. Payment List

It was **Agreed** that the Payment List as circulated at the meeting and as set out below be approved and that the income received be noted: -

Expenditure For Approval

Name	Reason for Invoice	Net	VAT	Gross
ICO	Payment of Annual Fee - Paid	47.00	0.00	47.00
Complete Weed Control	Weed control to Church Wall and Paths	405.00	81.00	486.00
Vision ICT	Annual E Mail Hosting	100.00	20.00	120.00
Streetlights	Payment 1 of Annual Maintenance Contract	400.10	80.02	480.12
Neil Harris	Payroll for May	1067.25	0.00	1067.25
HMRC	National Insurance and Tax Payment – Month 2	388.25	0.00	388.25

Fox Managed Solutions Limited	Dog Waste Signs x 6	222.40	44.48	266.88
Pierson Agriculture	Gang Mowing at ANRG and Peter Roberts Field and Hedge cutting at The Mount	342.53	68.51	411.04
Bidborough Village Hall CIO	Hall Hire charges from 1 January to 30 April 2025	113.40	0.00	113.40

Income Received since last meeting

Name	Reason for Income	Net	VAT	Gross
TWBC	Precept	38485.00).00	38485.00
One tenant	Allotment Rent	47.20	0.00	47.20
Bank	Interest – May	94.13	0.00	94.13

Transfers between Council Accounts

Account	Account to be Transferred to	Reason	Amount
Business Reserve	Community Account	Fund approved expenditure	9500

It was **Further Agreed** that the Clerk be given delegated authority to make payment to Mrs Denah Wheeler for her costs relating to postage of the Newsletter.

13. Birch Wood Land

There was nothing to report

14. Bidborough HIP and Double Yellow Lines Consultation

There was nothing to report

15. Citizens Advice Bureau – Donation Request

The Clerk reported that a donation request had been received from Citizens Advice in North and West Kent.

It was **Agreed** to make a donation of £50 to the Citizens Advice in North and West Kent.

16. Cricket Pavilion

The Chairman updated the Council on the current position relating to the pavilion development.

17. New Vicar

It was reported that Councillors Eames and Marriott had met with the new Vicar who was to be installed on 24 June.

18. Exclusion of the Press and Public – Public Bodies (Admission to Meetings) Act 1960

It was **Agreed** that the press and public be excluded from the meeting in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 to enable the Council to consider confidential information.

19. Duration of Meeting

7.13pm to 9.00pm