

BIDBOROUGH PARISH COUNCIL

MINUTES OF THE MEETING HELD IN THE VILLAGE HALL ON 27 JUNE 2022 STARTING AT 7.00PM

PRESENT: Councillor Mrs Thorne (Chairman) and
Councillors Hawksfield, Johnson, Moore, and Mrs Vidler

ALSO PRESENT: TWBC – Councillor Allan

In Attendance – Neil Harris (Clerk)

1. Apologies for Absence

Apologies for absence were received from Councillors Shepherdson and Mrs Summers
Apologies was also received from Cty Cllr McInroy

2. Declarations of Interest

There were no disclosures.

3. Minutes of the Meeting of the Council held on 28 February 2022

It was **Agreed** that the minutes of the meeting held on 28 February 2022 be approved as a correct record and signed subject to the following amendments: -

- (a) At the end of the minute in the open session relating to Planning the following words be added “and that the Cricket Club had no plans to submit an application.”;
- (b) That the end of the first sentence of 1. B. after ”however,” be amended to “it was noted that all Councillors may benefit from undertaking this.”

4. Minutes of the meeting held on 23 May 2022

It was **Agreed** that the minutes of the meeting held on 23 May 2022 be approved as a correct record and signed.

5. Report of the Borough and County Councillors

Councillor Allan was present at the meeting but had nothing to report.

County Councillor McInroy, who had given his apologies, had via the Chairman given the Council an update on the latest position on local bus services and indicating that he would continue to keep the Council informed on the latest position.

6. Public Participation

The public had an opportunity to raise questions with the Council and for Councillors to respond where appropriate: -

- That notice of the meeting will be placed on the Council Notice Board in addition to the website
- The great majority of questions revolved around the issue of the Play Park in the Arthur Nicholson Recreation Ground. The Clerk indicated that he would be hoping to report on all aspects of this significant issue to the Council meeting in September having considered all of the documents and the issues that have been raised including financial allocations. He would also take legal advice, if agreed by the Council and as when necessary. Whilst working towards the September deadline it was a possibility there could be a delay until October.
- There were some questions relating to recent legal costs.

7. Payment List

It was **Agreed**

(1) That the Payment List as circulated at the meeting and as set out below be approved: -

Name	Reason Invoice No.	Net	VAT	Gross
N Power	April Invoice	124.04	6.20	130.24
Les Hawksfield	Supply of Batteries	20.28	4.06	24.34
Ashdown Garden Services	Invoice 30 Garden Maintenance and Fencing	575.00	0.00	575.00
People Law Ltd	Invoice 104 Professional Services	3875.00	775.00	4650.00
Bidborough Primary School	Hall Hire	60.00	0.00	60.00
Thorne Civil Engineers	Stabilising Work to Church Boundary Wall	1657.22	331.44	1988.66
Neil Harris	Payroll and mileage	730.19	0.00	730.19

(2) That the Chairman would circulate the detail of the People Law invoice to all Councillors

8. Update on 2021/22 Accounts and AGAR

The Clerk reported that the initial paperwork he had received relating to the Accounts meant that he felt he was in a position to complete the AGAR and would be seeking to agree an extension of the period of its submission to 1 August.

It was **Agreed** to note the position and that it would be necessary to have a meeting on 1 August and that it would be best to defer the July meeting to that date.

9. Planning Decision – 4 The Glebe

It was **Agreed** to note the decision notice for approval of a first floor extension at 4 The Glebe.

10. Planning Application - 22/01315/FULL - Home Farm, Penshurst Road, Bidborough

It was **Agreed** to raise no objection to Planning Application 22/01315/Full.

11. Planning Application - 22/01373/FULL - 31 Bidborough Ridge, Bidborough

It was **Agreed** to raise no objection to Planning Application 22/01373/FULL

12. Pedestrian Crossing – Item discussed at the Annual Parish Meeting

The issue of a pedestrian crossing on Bidborough Ridge was raised at the Parish Meeting and it was agreed that this would be discussed at this meeting. It was felt that a pedestrian crossing was a good idea but were aware that this was a matter for KCC. The Clerk indicated that if the Council raised this issue with KCC they would most likely propose that the Council have a Highway Improvement Plan.

It was **Agreed** that the Clerk take this matter up with the KCC including the possible establishment of a Highway Improvement Plan.

13. Arthur Nicholson Recreation Ground

The Clerk reported that at the last meeting that he would be reviewing all the documents and hopefully be reporting back to the Council at its meeting in September. In the meantime, he felt that it was possible that he would require to take legal advice on this matter. It was **Agreed** that the Clerk be authorised to take legal advice, if he considers it appropriate, up to a value of £5000.

14. Risk Assessments – Purchase of Software

The Clerk reported that one of the requirements for the Council is that it undertakes risk assessments on the services it provides. He had previously used a software package from DMH Solutions which had worked very successfully at his previous authorities.

It was **Agreed** that the Council purchase the Risk Assessment software from DMH Solutions up to a maximum cost of £249.60 plus VAT.

15. Risk Assessments – Purchase of Software

It was **Agreed** that the Clerk be trained on the use of the website by the website provider VisionICT at a cost of £75 plus VAT.

16. Duration of Meeting

7.00pm to 8.13pm