



## **BIDBOROUGH PARISH COUNCIL**

### **Training - Statement of Intent**

Bidborough Parish Council is committed to delivering effective services by improving the standard of its staff and councillors through training and ensuring members are kept up to date with new legislation.

The Council complies with the principles of the National Training Strategy for Town and Parish Councils, subscribes to the Kent Association of Local Councils and Society of Local Council Clerks as appropriate, to ensure staff and councillors may attend training. The Council assesses training requirements and provision for funding allocation during the annual budget review.

- New members are expected to take advantage of any 'new' councillors training offered to enhance their knowledge of the roles they may be undertaking, including duties of a Councillor, Code of Conduct, Roles and Responsibilities etc.
- Experienced councillors are encouraged to mentor new councillors to pass on their skills and knowledge.
- The Council investigate any requests for training which may be put to the Council by staff and councillors.
- Training needs are addressed through meetings ascertaining which courses would be appropriate to attend.
- Councillors are encouraged to attend refresher training courses.

The training needs of the Council are reviewed throughout the year to identify what training might be needed, plan how to achieve it and assess the budgetary requirements.